



## Drop-off and Pick-up Procedures 2019-2020



### In order to ensure a safe and speedy process:

- **Be Patient**—The process only takes 10-15 minutes.
- Do not get out of your vehicle in the curbside lane even after school while you are waiting for students to be dismissed.
- Practice the drop-off and pick-up procedures with your child before school starts.
- Do not try to park in the staff's parking lot or drive into it to drop off students.
- Make sure your child can buckle and unbuckle him/herself.
- Practice crosswalk safety with your child.
- Please drive distraction-free and refrain from using your cell phones in the drop-off/pick-up lane.
- Make sure your vehicle is not stopped in the crosswalk as this prevents students from being able to cross safely.
- Do not park in the curbside lane before or after school. If you visiting for class parties, presentations or volunteering you must be in your vehicle by 3:05.

### Walking Club

- Walking Club will be located on the backside of the building. Due to the preschool addition construction taking place, students will enter the building through the main doors and then proceed outside through Exit #5.
- We will walk in the gym typically if the temperature is below 15 degrees.

### Morning Drop-Off Procedures

- Supervision for morning drop-off begins at 7:55 a.m. If you need to drop off your student before that time, Kids Campus and/or participating in the breakfast program would be two appropriate choices. Students who arrive in their classrooms after 8:15 a.m. will be considered late for school, so your child actually needs to be dropped off prior to 8:15 a.m.
- Enter the line at the north entrance of the school. Then proceed in the curbside (right) lane of the school.
- Pull as far forward as possible in the drop-off zone. All the way up to the flagpole.

- We need all students to exit vehicles along the entire curbside lane.
- Have your child exit your vehicle on the passenger side only. Please do not get out of your car to help your child out of the vehicle. If your child needs help exiting your vehicle, you must park your vehicle in the visitor parking lot. Do not make your own path and cut across the drive-thru lane to get up to the school as this impedes the normal flow of traffic and doesn't model safe crossing procedures. Please utilized the designated crosswalk.
- Please do not park on 215th Street for drop-off. This slows down the process for all other vehicles. Plus, we do not want students crossing 215th Street after getting out of vehicles as this isn't the safety choice.

### **After School Pick-Up Procedures**

- Students are dismissed at 3:06 p.m. Students need to be picked up by 3:20 p.m.
- Enter the line at the north entrance of the school and proceed in the curbside (right) lane.
- Pull as far forward as possible in the drop-off zone. All the way up to the flagpole.
- Please remain in your vehicle. Do not get out to locate/assist your children or to visit with other adults.
- Have your child enter your vehicle on the passenger side only.
- Your child should buckle him/herself quickly, so you may exit the school.
- Please do not park on 215th Street for pickup. This slows down the process for all other vehicles. Plus, we do not want students crossing 215th to get into vehicles as this isn't the safety choice.

Thank you to everyone for playing a key role in helping to ensure our students' safe arrival to and from school. Please consider volunteering to help our students arrive to school and return home safely. Please contact the office at 402-332-0125 if you are interested in helping with traffic before and/or after school.